

**MOSQUITO AND VECTOR MANAGEMENT DISTRICT
of Santa Barbara County
MINUTES OF REGULAR MEETING OF TRUSTEES
December 10, 2009**

The regular meeting of the Board of Trustees of the Mosquito and Vector Management District of Santa Barbara County was held at 2:00 PM, on Thursday, December 10, 2009 at the Hope School District Board Room, 3970 La Colina Road, Santa Barbara, CA.

1. ROLL CALL.

TRUSTEES PRESENT:

David Pritchett, Board President
Larry Fausett, Vice-President
Ron Hurd, Board Secretary
Cathy Schlottmann
Charles Blair
John Olson
Susan Swarbrick

TRUSTEES ABSENT:

Chris Pankau

IN ATTENDANCE:

Brian Passaro, General Manager
Kenneth Learned, Vector Biologist

2. CONFIRMATION OF AGENDA

No changes were requested.

3. STAFF ANNOUNCEMENTS regarding District business.

General Manager Passaro advised the Board of the typographical errors in Agenda Item 6A-E. The Items of General Consent should be for November 2009, not October.

4. CORRESPONDENCE

NONE

5. PUBLIC COMMENT.

NONE

6. ITEMS OF GENERAL CONSENT. The following items are approved by a single action of the Board. Items requiring additional discussion may be withdrawn from the listing and approved in a separate action.

- A. Approval of Minutes for District's regular meeting held October 8 (*November 12*), 2009.
- B. Financial Statements for County Fund 4160 for October (*November*) 2009.
- C. Warrant Register for October (*November*) 2009.
- D. Disease Surveillance Report for October (*November*) 2009.
- E. District Operations Report for October (*November*) 2009.

After a number of questions and clarifications, it was moved by Trustee Fausett, seconded by Trustee Schlottmann, and passed unanimously to approve the Items of General Consent with the notation that the Items are for the month of November, not October as shown in the Agenda.

7. OLD BUSINESS

- A. **Discussion of Proposal by the Carpinteria-Summerland Fire Protection District.**
Update on progress. General Manager Passaro discussed his meeting with Fire Chief Mingee in which he relayed the Board's concerns regarding the architectural plans for a joint facility. Chief Mingee would like to have a meeting to discuss further options. Also, the Fire Chief is going to recommend to his Board that they do an appraisal of both districts' properties. After some discussion, it was moved by Trustee Olson, seconded by Trustee Schlottmann, and passed unanimously to state the MVM District's position that cohabitation is not an option with the current plan and to direct General Manager Passaro to continue with negotiations. Up to 4 MVM District trustees may attend the Fire Protection District's Board Meeting.

8. NEW BUSINESS

- A. **Approval for General Manager, Biologist, and two Trustees to Attend MVCAC Annual Conference in Sacramento at the Hyatt Regency on February 7-10 in an amount not to exceed \$2800.** The MVCAC annual conference will include presentations on current research and results, poster displays, and legislative and regulatory information. In addition, the conference will provide opportunities to exchange information with other professionals who engage in efforts that protect public health through mosquito and vector control. *It was moved by Trustee Schlottmann, seconded by Trustee Blair, and passed unanimously to approve attendance by the General Manager, Biologist, and two trustees at the MVCAC Annual Conference in an amount not to exceed \$2800. Trustee Blair stated that he would like to attend as he has put in a request to do a presentation at the conference. General Manager Passaro also stated that AB1234 training along with other training will be available for trustees.*

9. MANAGER'S REPORT.

Topics include: MVCAC Planning Meeting, vehicle purchase, interviews, network, database, discussions with Fire District, Santa Barbara Airport, and Andree Clark Bird Refuge proposal.
- General Manager Passaro discussed the interviews for the Administrative Assistant position. There were a total of ~120 applicants of which 10 were scheduled for interviews, 7 were actually interviewed, and 4 recommended for further testing and background checks.

- General Manager Passaro stated that the City of Santa Barbara is very pleased with the Mosquito Management Plan for the Bird Refuge and other mosquito breeding sources and

wants to move ahead with a contract. He also indicated that he will provide the Board with copies of the Mosquito Management Plan at the January Board meeting.

10. BOARD ANNOUNCEMENTS.

- A. *Trustee Schlottmann had two announcements. First, she announced that she has been re-appointed to the Board for another two years. Second, she requested that the agenda for the January Board meeting include the selection of new Board officers for 2010.*
- B. *Trustee Blair also had two announcements. First, he discussed the November 20, 2009 Special Districts Association Annual Meeting. He stated that Special Districts Association Board officers will be selected at their January meeting. He also announced that he will be attending the Southern California Vector Control Environmental Task Force meeting on December 15, 2009 at the Orange County Vector Control District headquarters, but not at District expense.*

11. **CLOSED SESSION** – Pursuant to Government Code Section 54957 **PUBLIC EMPLOYEE PERFORMANCE EVALUATION Title: General Manager, PUBLIC EMPLOYEE POSITION MODIFICATION Title: Biologist, and PUBLIC EMPLOYEE HIRING Title Administrative Assistant.** *It was moved by Trustee Schlottmann, seconded by Trustee Pritchett, and passed unanimously to go into Closed Session at 3:00PM. Vector Biologist Learned was dismissed from the meeting.*

- A. Board Discussion Regarding General Manager Performance Evaluation.
- B. Board Discussion Regarding Administrative Assistant Interview Process.
- C. Board Discussion Regarding Biologist Position Modification.

Returning from closed session at 4:15PM, President Pritchett announced there was no reportable action.

12. ADJOURNMENT

As there was no further business to be brought before the Board, the meeting was adjourned.

I certify that the above minutes substantially reflect the actions of the Board:

BY:

APPROVED:

David Pritchett
Board President

Ron Hurd
Board Secretary