

**MOSQUITO AND VECTOR MANAGEMENT DISTRICT  
of Santa Barbara County  
MINUTES OF REGULAR MEETING OF TRUSTEES  
April 9, 2009**

The regular meeting of the Board of Trustees of the Mosquito and Vector Management District of Santa Barbara County was held at 2:00 PM, on Thursday, April 9, 2009 at the Hope School District Board Room, 3970 La Colina Road, Santa Barbara, CA.

1. ROLL CALL.

TRUSTEES PRESENT:

David Pritchett, Board President  
Larry Fausett, Vice-President  
Ron Hurd, Board Secretary – until 3:32PM  
Cathy Schlottmann – until 4:03PM  
Charles Blair  
John Olson  
Susan Swarbrick

TRUSTEES ABSENT:

**NONE**

IN ATTENDANCE:

Brian Passaro, General Manager  
Kenneth Learned, Vector Biologist

2. CONFIRMATION OF AGENDA

*Board President Pritchett announced that New Business will be discussed before Old Business, as two trustees needed to leave the meeting early.*

3. STAFF ANNOUNCEMENTS regarding District business.

*Board President Pritchett announced the appointment of Dr. Susan Swarbrick to the District's Board of Trustees. Dr. Swarbrick represents the County of Santa Barbara and was sponsored by 2<sup>nd</sup> District County Supervisor Janet Wolf. Dr. Swarbrick was unofficially sworn in by following Trustee Schlottmann's recitation of the oath of office. Official swearing in will happen at a later date.*

*General Manager Passaro discussed a letter to the District from the Carpinteria/Summerland Fire Protection District that floated the idea of the two districts building a joint facility on the property owned by the Mosquito and Vector Management District. No action is imminent.*

4. CORRESPONDENCE

- A. Letter from Michele Humboldt of Santa Barbara High School regarding logo contest submissions.

- B. Letter from Roberta Garner, student at Allan Hancock College regarding logo contest submission.

*General Manager Passaro stated that these letters will be addressed under item B of New Business.*

5. PUBLIC COMMENT.  
**NONE**

6. ITEMS OF GENERAL CONSENT. The following items are approved by a single action of the Board. Items requiring additional discussion may be withdrawn from the listing and approved in a separate action.

- A. Approval of Minutes for District's regular meeting held March 12, 2009.
- B. Financial Statements for County Fund 4160 for March 2009.
- C. Warrant Register for March 2009.
- D. Disease Surveillance Report for March 2009.
- E. District Operations Report for March 2009.

*Following a number of questions and clarifications, it was moved by Trustee Schlottmann, seconded by Trustee Blair, and passed unanimously to approve the Items of General Consent.*

7. OLD BUSINESS

- A. **Discussion and/or Approval of Policy and Procedures Manual.** *General Manager Passaro discussed the recommendations of District Counsel that were received just prior to the start of the Board meeting. He recommended that the Board approve the Policy and Procedures Manual with District Counsel's editing. Trustee Blair so moved, but the motion died for lack of a second. It was then moved by Trustee Schlottmann, seconded by Trustee Olson, and passed unanimously to continue this item until the District Counsel's recommendations can be incorporated into the Manual.*

- B. **Update on Earth Day Festival Exhibit.** *General Manager Passaro discussed plans and progress that District staff has made for Earth Day. He also mentioned that the District's booth will have the promised electricity.*

8. NEW BUSINESS

- A. **Approval to hire general contractor to remodel District restrooms.** Restrooms are in need of remodel due to non-compliance with ADA regulations. Staff is seeking approval in an amount not to exceed \$15,000. *General Manager Passaro discussed the plan to turn the District facility's two small restrooms into one large unisex restroom that is wheelchair accessible. With only 6 District employees the single restroom should be acceptable. After some discussion, it was moved by Trustee Blair, seconded by Trustee Olson, and passed unanimously to approve the remodel of the restrooms with an amount not to exceed \$15,000.*

- B. Selection of Winning Entries in Logo Contest.** Logo finalists were displayed for Trustees to select a winner in the High School Group and the College Group. *There were only two entries for the College Group, both from Allan Hancock College, Santa Maria. The Board unanimously picked the logo by Roberta Garner for the College Group. Ms. Garner will receive a \$300 prize. Numerous High School Group submissions came from both San Marcos High and Santa Barbara High. The winning logo was a shield design voted by Trustees Olson, Fausett, Pritchett, and Schlottmann. This submission was made by Adam Capdeville of Santa Barbara High School. He will be the recipient of the High School Group \$200 prize. The Board also declared by general consensus that the top ten High School submissions shall receive honorable mention.*
- C. Discussion and Approval of Salary Increase for General Manager.** As part of the General Manager's contract, the District agreed to increase his salary upon completion of educational requirements. *It was moved by Trustee Schlottmann, seconded by Trustee Blair, and passed unanimously that in accordance with General Manager Passaro's contract, Mr. Passaro will receive the promised salary increase when Mr. Passaro provides certification of receiving his MPA.*
- D. Approval to Submit Comment Letter from District to City of Santa Barbara –** regarding the City's IPM (Integrated Pest Management) annual report and District partnership with the City for mosquito management activities at Airport and other City facilities. *Board President Pritchett, the City of Santa Barbara's representative on the Board, would like to write a one page letter to present to the Santa Barbara City Council in conjunction with the City's presentation of its IPM report. The letter will mention things such as the District's agreement with the Airport to use more VectoBac G instead of other materials in exchange for the Airport staff providing better access for District personnel. It was moved by Trustee Blair, seconded by Trustee Swarbrick, and passed unanimously to approve the concept of the letter that mentions that the District uses the most natural solution to mosquito breeding problems, works with the Airport and other City departments, uses the lowest amount of material to do the job (though not necessarily a percentage reduction every year), uses the least toxic material to do the job, and has recently been very active performing mosquito control of inoperative swimming pools and other mosquito breeding sources in the recent Tea Fire burn area.*

9. MANAGER'S REPORT.

*General Manager Passaro briefly discussed his report on page 17 of the agenda packet.*

10. TRUSTEE COMMENTS.

*Trustee Fausett announced that the Hope School District Board Room will not be available for the District's May 14, 2009 Board meeting, but the School District's Library will be available.*

*Trustee Fausett also stated that he will not be at the July 2009 Board meeting.*

*Trustee Olson reported that he visited the District office recently and stated that the facility*

*looks very good.*

*Trustee Blair discussed the recent Santa Barbara County Special Districts Association meeting at which the District Attorney provided a cautionary notice in regards to embezzlement. The next Special Districts Association meeting is at AJ Spurs restaurant in Buellton on April 27, 2009.*

*Trustee Blair also reported on the Southern California Vector Control Environmental Task Force meeting which he along with Vector Biologist Learned attended. The Task Force met with California Department of Fish and Game officials and also discussed the possible future use of native California fishes for mosquito control.*

11. CLOSED SESSION – None

12. ADJOURNMENT

As there was no further business to be brought before the Board, the meeting was adjourned.

I certify that the above minutes substantially reflect the actions of the Board:

BY:

APPROVED:

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David Pritchett  
Board President

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Ron Hurd  
Board Secretary