

**MOSQUITO AND VECTOR MANAGEMENT DISTRICT
of Santa Barbara County
MINUTES OF REGULAR MEETING OF TRUSTEES
January 8, 2009**

The regular meeting of the Board of Trustees of the Mosquito and Vector Management District of Santa Barbara County was held at 2:00 PM, on Thursday, January 8, 2009 at the Hope School District Board Room, 3970 La Colina Road, Santa Barbara, CA.

1. ROLL CALL.

TRUSTEES PRESENT:

Larry Fausett, acting Board President
Ron Hurd, Board Secretary
Cathy Schlottmann
Charles Blair
John Olson
David Pritchett

TRUSTEES ABSENT:

NONE

IN ATTENDANCE:

Brian Passaro, General Manager
Kenneth Learned, Vector Biologist
Jonathan Cook, Member of Public

2. CONFIRMATION OF AGENDA

No changes were requested

3. STAFF ANNOUNCEMENTS regarding District business.

General Manager Passaro called attention to the articles in the MVCAC Newsletter.

4. CORRESPONDENCE

General Manager Passaro spoke about the letter from the City of Santa Barbara Clerk's office announcing that the City Council has appointed David Pritchett to a two year term on the Board. Mr. Pritchett added that as he was the only applicant, the City Council moved to appoint him by acclamation.

5. PUBLIC COMMENT.

NONE

6. ITEMS OF GENERAL CONSENT. The following items are approved by a single action of the Board. Items requiring additional discussion may be withdrawn from the listing and approved in a separate action.

- A. Approval of Minutes for District's regular meeting held December 11, 2008.
- B. Financial Statements for County Fund 4160 for December 2008.
- C. Warrant Register for December 2008.
- D. Disease Surveillance Report for December 2008.
- E. District Operations Report for December 2008.

There was some discussion of the new District Operations Report that replaces both the Monthly Service Hours and the Service Request Summary. There were questions about the Tea Fire special project that General Manager Passaro answered. Trustee Pritchett suggested that the Mosquito Fish and Standing Water totals be included under the geographical locations. Trustee Olson suggested including 2009 grand totals. It was then moved by Trustee Schlottmann, seconded by Trustee Blair, and passed unanimously to approve the Items of General Consent.

7. OLD BUSINESS

- A. **Update on Policy and Procedures Manual.** *General Manager Passaro indicated that he intended to bring the final draft to the full Board at the February 2009 meeting. Trustee Olson recommended that the issue of holidays should be discussed as a separate issue from the manual. He also stated that since the District's retirement is in the Santa Barbara County Retirement System, the policies regarding retirement should parallel the County's rules. After some discussion, it was decided that it would be best to have the ad hoc committee do one more review of the draft manual and have the final draft brought before the full Board at the March 2009 meeting.*
- B. **Update on FY 2007/08 Annual Audit.** *General Manager Passaro stated that he is waiting for Moss, Levy, and Hartzheim to send an electronic copy of the Audit. He also said that the Audit still needs the manager's report, and that he may ask former General Manager Allan Pfuntner to write the manager's report since Mr. Pfuntner was the general manager for most of the 2007-2008 Fiscal Year. The final Audit is expected to be ready at the March or April 2009 Board meeting.*

8. NEW BUSINESS

- A. **Election of Officers** – *Nominees to be taken from the floor prior to Board vote. Trustee Schlottmann nominated Trustee Fausett for president with Trustee Blair seconding. Trustee Fausett nominated Trustee Pritchett for president with Trustee Pritchett seconding. Trustee Pritchett was elected Board President on a 4-2-0 vote with Trustees Hurd and Schlottmann voting for Trustee Fausett. Trustee Olson nominated Trustee Fausett for vice-president with Trustee Blair seconding. Trustee Fausett was elected Board Vice-president on a unanimous vote. Trustee Schlottmann nominated Trustee Hurd for secretary with Trustee Fausett seconding. Trustee Hurd was elected Board Secretary on a unanimous vote.*
- B. **Discussion and Approval for General Manager to Attend VCJPA Annual Conference and Workshop.** *Event scheduled for February 26-27, 2009 in Sacramento. It turns out that the VCJPA Board voted to cover all expenses for one representative from each District. Therefore, the only cost associated with this*

conference is fuel to drive to Sacramento and one meal the evening of February 25, 2009. *It was moved by Trustee Schlottmann, seconded by Trustee Blair, and passed unanimously to approve General Manager Passaro's attendance at the VCJPA Annual Conference and Workshop.*

- C. **Preliminary Discussion of Vector Management Priorities.** The Board indicated that they would like to see a shift in the ways and the focus of Vector Management by the District. This is an opportunity for the Board to discuss these changes with the General Manager. *Trustee Blair would like to see a continuation of the systematic mosquito surveillance in the North County that began in 2008. Trustee Olson feels that the District has a very good program and he would like to see it remain status quo. Trustee Pritchett wants a policy that will focus the District's control efforts primarily on human disease vectors with a hierarchy of priorities set at the general manager's discretion. Trustee Fausett wants the Board to work with General Manager Passaro on "measurable tasks" including contracts with other agencies. He would also like to have a workshop on the California Health and Safety Code for trustees. Trustee Schlottmann wants to see a strategic plan, a salary survey, and another location for the District's facility. Trustee Hurd feels that the District is not well enough known and would like to see more public outreach by the District. He would also like to have the District move its facility closer to Goleta since that is where most of the District's work is. Former trustee Jonathan Cook believes the District should do outreach to the private pest control operators.*
- D. **Discussion of District Public Outreach Program.** Trustee input on the direction of the District's Public Outreach program, including ideas on logo update and preferences for website design. *Trustee Schlottmann suggested having a logo design contest by local high school graphic arts students. Trustee Pritchett suggested a webpage to introduce staff members and trustees to the public as well as a webpage for public documents. Trustee Olson suggested a webpage for the public to direct comments to the trustees. Other discussion centered on making presentations to groups including Earth Day at Alameda Park, Santa Barbara on April 19, 2009.*

9. MANAGER'S REPORT.

Trustee Schlottmann asked about General Manager Passaro's continuing education units. General Manager Passaro replied that he and Senior Vector Control Technician Royce Sharp both need some additional CEU's, but they expect to have enough by the June 30, 2009 deadline to be re-certified. Trustee Schlottmann also suggested a possible phone system for the District office by AT&T that can be found at the Staples website.

10. TRUSTEE COMMENTS.

Trustee Blair announced that the Santa Barbara County Special Districts Association will be on January 26, 2009 at the Embarcadero Municipal Services District office. The guest speaker will be Tom Fayram, Director of the Santa Barbara County Flood Control District.

Trustee Blair also gave a report on the Southern California Vector Control Environmental Task Force meeting that he attended. The 3 major issues discussed were 1) coordination

between vector control districts and the Army Corps of Engineers on wetland projects, 2) vector considerations in CEQA (California Environmental Quality Act), and 3) the use of Mosquito Fish in natural habitats including the possible use of native endangered fishes as an alternative to Mosquito Fish.

Trustee Olson reported that the Goleta Water District Board is having second thoughts about having trustees on their district's health insurance and they may consider pro-rating their health insurance.

Trustee Pritchett asked that the District do a press release on the District's inspections in the Tea Fire burn area.

General Manager Passaro reported that the terms of Trustees Jonathan Cook and Dr. Chris Pankau expired as of January 1, 2009. The Santa Barbara County Board of Supervisors therefore has two vacancies to fill. Mr. Cook stated that he does not wish to serve another term as a District trustee. It was not known at meeting time whether or not Dr. Pankau desires to serve another term.

11. CLOSED SESSION – None

12. ADJOURNMENT

As there was no further business to be brought before the Board, the meeting was adjourned.

I certify that the above minutes substantially reflect the actions of the Board:

BY:

APPROVED:

Larry Fausett
Board Vice-president

Ron Hurd
Board Secretary