

**MOSQUITO AND VECTOR MANAGEMENT DISTRICT  
of Santa Barbara County  
MINUTES OF REGULAR MEETING OF TRUSTEES  
July 9, 2009**

The regular meeting of the Board of Trustees of the Mosquito and Vector Management District of Santa Barbara County was held at 2:00 PM, on Thursday, July 9, 2009 at the Hope School District Board Room, 3970 La Colina Road, Santa Barbara, CA.

1. ROLL CALL.

TRUSTEES PRESENT:

David Pritchett, Board President  
Ron Hurd, Board Secretary  
Cathy Schlottmann  
Charles Blair  
John Olson  
Susan Swarbrick  
Chris Pankau

TRUSTEES ABSENT:

Larry Fausett, Vice-President

IN ATTENDANCE:

Brian Passaro, General Manager  
Kenneth Learned, Vector Biologist  
Ken Volok, member of public

2. CONFIRMATION OF AGENDA

*No changes were requested.*

3. STAFF ANNOUNCEMENTS regarding District business.

*General Manager Passaro spoke about the press release that the District put out regarding the recent determination that a dead bird collected from the Santa Ynez Valley was positive for West Nile Virus. Along that same line, he announced that State of California offices, including the West Nile Virus Dead Bird Hotline, are going to be closed for the first 3 Fridays of each month due to the State's financial problems. General Manager Passaro also indicated that he is continuing to update the District's website.*

4. CORRESPONDENCE

A. Employment Law Practice Newsletter – Documents new California Court of Appeal decision regarding Labor and Wage laws and Government agencies. *General Manager Passaro discussed the precedent setting case stating that government agencies must comply with Federal Labor Law rather than State Labor Law in such matters as employee*

*overtime, end of employment (employer need not give final paycheck on final day), etc.*

5. PUBLIC COMMENT.

*The only member of the public present, Ken Volok, stated that he found the proceedings to be "very interesting."*

6. **PUBLIC HEARING for Adoption of Resolution 2009-03, regarding annual Levy of Assessments for Service Zone 1 and Service Zone 2.**

- A. **Staff Recommendation** – hold public hearing to consider the continuation of assessments for service zone 1 and service zone 2.
- B. **Open Public Hearing.** *It was moved by Trustee Schlottmann, seconded by Trustee Blair, and passed unanimously to open the Public Hearing at 2:24PM.*
- C. **Close Public Hearing.** *Since there was no public comment forthcoming, it was moved by Trustee Schlottmann, seconded by Trustee Swarbrick, and passed unanimously to close the Public Hearing at 2:25PM.*
- D. **Approval of Resolution 2009-03, Approving the Engineer's Report and Ordering the Levy of Assessments for Service Zone 1 and Service Zone 2** – Staff recommends that the Board approve Resolution 2009-03. *It was moved by Trustee Schlottmann and seconded by Trustee Blair to adopt Resolution 2009-03 and to read the Resolution by title only. The motion passed 7-0-0 with Trustees Pritchett, Hurd, Schlottmann, Olson, Blair, Pankau, and Swarbrick voting aye. Board President Pritchett read Resolution 2009-03 by title; "A RESOLUTION OF THE BOARD OF TRUSTEES OF THE MOSQUITO AND VECTOR MANAGEMENT DISTRICT OF SANTA BARBARA COUNTY APPROVING THE ENGINEER'S REPORT, AND ORDERING THE LEVY OF ASSESSMENTS FOR FISCAL YEAR 2009-10 FOR SERVICE ZONES NO. 1 AND NO. 2 MOSQUITO AND DISEASE CONTROL ASSESSMENT."*

7. ITEMS OF GENERAL CONSENT. The following items are approved by a single action of the Board. Items requiring additional discussion may be withdrawn from the listing and approved in a separate action.

- A. Approval of Minutes for District's regular meeting held June 11, 2009.
- B. Financial Statements for County Fund 4160 for June 2009.
- C. Warrant Register for June 2009.
- D. Disease Surveillance Report for June 2009.
- E. District Operations Report for June 2009.

*Following a few questions and clarifications, it was moved by Trustee Olson, seconded by Trustee Schlottmann, and passed unanimously to approve the Items of General Consent.*

8. OLD BUSINESS

- A. **Discussion of Proposal by the Carpinteria-Summerland Fire Protection District.** Update on progress. *General Manager Passaro stated that the Fire Protection District is in the process of hiring an architect to design a building plan that will fit on the lot and accommodate both agencies. General Manager Passaro also reported that he is*

*still attempting to find an appraiser to do an appraisal of the land and the structures of both agencies. However, he has so far been unable to find an appraiser that will perform this service within the \$1,500 limit approved by the Board at the June meeting. It was moved by Trustee Schlottmann and seconded by Trustee Blair that the general manager obtain an appraisal at an amount less than \$5,000 with the Board to ratify the agreement at the next Board meeting. After some discussion Trustee Schlottmann withdrew the motion. General Manager Passaro stated that he will attempt to obtain the lowest cost appraisal bid possible and return to the Board for approval at the next meeting if the bid is more than \$1,500. Trustee Pankau suggested contacting the Radius Group.*

- B. Compliance Check by Internal Revenue Service** – Compliance check was performed on June 30, 2009 and the District was given a clean bill of health. A close out letter is expected within 30 days. *General Manager Passaro informed the Board of the causes and origins of the problems and that the problems have been corrected. The IRS will send written verification of this within 30 days.*

8. NEW BUSINESS

- A. Approval for General Manager to Attend Summer MVCAC Meeting in Ontario, CA on July 22-23 in an Amount Not to Exceed \$300.** *It was moved by Trustee Schlottmann, seconded by Trustee Blair, and passed unanimously to authorize the general manager to attend the conference with an amount not to exceed \$300.*

- B. Approval for General Manager and Trustees desiring so to Attend the Annual CSDA Conference in Indian Wells, CA, September 21-24** – Conference fees are \$685 for staff and \$250 for a guest in addition to hotel fees of \$540 for the duration of the conference. A total Not to Exceed amount of \$1,500 for staff and an additional \$1,050 for each Trustee desiring to attend would be authorized. *After some discussion, Trustee Swarbrick stated that she would like to attend only the Monday session for the governance pre-conference workshop. It was moved by Trustee Schlottmann and seconded by Trustee Blair to authorize the general manager to attend the entire conference, one trustee to attend the governance pre-conference workshop, and one other trustee to attend the entire conference. Trustee Schlottmann amended the motion to also authorize one trustee's travel expenses for Monday, September 21, 2009 and a second Trustee's travel expenses for attendance at the entire conference. The motion passed unanimously.*

9. MANAGER'S REPORT.

*General Manager Passaro briefly discussed the following:*

- CalPers health care and retirement benefits versus other providers.*
- his meeting with Santa Barbara County Supervisor Salud Carbajal.*
- the District's Ford F350 truck was sold by Mission City Truck Sales for about \$20,000.*

*Trustee Olson suggested that General Manager Passaro inquire about Fire Mitigation Funds for the work that the District is performing in recent fire disaster areas. He indicated that County Supervisor Carbajal's office may be able to help with that.*

10. BOARD ANNOUNCEMENTS.

*Trustee Schlottmann announced that she is currently serving as the secretary for the new Santa Rita Hills Community Services District to assist them as they become established.*

*Trustee Blair announced that the Santa Barbara County Special Districts Association meeting will be held on July 27, 2009 at Pea Soup Anderson's Restaurant in Buellton. A speaker from California Department of Fish and Game will be discussing quarantine efforts for the Quagga Mussel.*

*Trustee Blair also briefly spoke about the Southern California Vector Control Environmental Task Force meeting that he attended on June 16, 2009. Dr. Blair gave a presentation on the impact of invasive weeds on mosquito control at the meeting.*

*Trustee Swarbrick indicated that she may miss the September 2009 Board Meeting.*

*The District plans to hold its August 13, 2009 Board Meeting at the District's Summerland headquarters.*

11. CLOSED SESSION – None

12. ADJOURNMENT

As there was no further business to be brought before the Board, the meeting was adjourned.

I certify that the above minutes substantially reflect the actions of the Board:

BY:

APPROVED:

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David Pritchett  
Board President

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Ron Hurd  
Board Secretary