

General Manager Report on District Activities
Board of Trustees Meeting
August 13, 2009

1. Preparations for FY 2008-09 audit have begun; site visit scheduled for August 20-21.
 - a. Sent out confirms
 - b. Prepared year end inventory
 - c. Updated internal control memo
2. Mailed signed copies of resolutions, certificates and assessment diagrams to SCI Consulting for submittal to the County for collection of Benefit Assessment levies.
3. Ordered new server, workstations and wireless networking hardware.
4. Attended the MVCAC summer quarterly meeting in Ontario on July 23rd.
5. Site visit from Ed Albrecht, a representative from Met Life, spoke to staff about dental care options, retirement options and other insurance options available to them.
6. Spent a substantial amount of time setting up new District network and configuring computers.
7. Waiting on embroidery example from potential uniform company.
8. Continue to develop website.